

Fair State Brewing Cooperative is seeking a full-time (40 hours / week) Packaging Manager to join our production staff in St. Paul, MN.

A little about us: Fair State is one of a very few cooperatively-owned breweries in the US, and our staff are one of the few unionized staff in the country. We began operations at our brewery/taproom in Northeast Minneapolis in August of 2014, and added a 40,000 sq. ft. production brewery in St. Paul, MN in 2017. We focus on traditional lager beer, sour beer (ranging from kettle sours to 100% barrel-fermented mixed culture beers), and hoppy beers. We are positioned to grow substantially over the next few years, and as such this position may continue to grow and evolve with the brewery.

Currently, we operate a 7.5bbl brewhouse at the taproom location, and a 4-vessel 30bbl brewhouse at the St. Paul location. We use a Wild Goose WGC-250, a Northland Counterpressure crowler filler, Meheen bottling line, and a Premier keg washer.

A little about you: we're looking for a dedicated, hardworking, and knowledgeable person to help us stay on track. The ideal candidate would have 3 years of professional brewery packaging experience with prior supervisory experience. This position reports to the Head Brewer.

## **Responsibilities and Duties**

### **Management-**

- Manage a team of packaging staff during day to day operation
- Provide schedules and guidance to staff in a timely manner
- Train staff in, and create SOP for all packaging processes
- Provide regular feedback and coaching to packaging staff
- Monitor and audit packaging paperwork, input data and interpret data from Orchestrated Beer
- Maintain impeccable beer quality at all stages it is in your care
- Masterful execution of any work you would ask a staff member to perform

### **Equipment-**

- Monitor and maintain all packaging equipment
- Gain familiarity with equipment vendors, service people and packaging advances
- Identify and build spare parts inventories, maintenance plans, and equipment upgrades
- Manage the use and maintenance of facility vehicles- Transit van, fork lift, box truck, ect.

### **Logistics-**

- Maintain and manage an orderly warehouse and cold storage
- Manage warehouse shipping and receiving on a day to day basis, as well as schedule freight as needed
- Work with the Director of Sale, Director of Brewing Ops, and Head Brewer to ensure distributors receive the beer and supplies they need on time using Orchestrated Beer MRP
- Maintain accurate packaging raw materials inventories and finished goods inventories
- Work with the Director of Brewing Ops to ensure the packaging team has sufficient supplies to accomplish their job

### **Qualifications-**

- Three or more years of Brewery, Management, or Packaging experience
- Experience with Wild Goose, Meheen, Premier, or Northland equipment
- Orchestrated Beer, SAP MRP, Excel experience
- Excellent communication skills
- High emotional intelligence and management mentality
- Self-directed, organized and able to meet deadlines.
- Must have manual dexterity sufficient to operate a wide variety of small hand tools.

- Excellent record keeping, attention to detail and communication skills.
- Ability to work well with supervisors and co-workers in a production and office/warehouse environment
- Ability to change tasks quickly and maintain attention to detail
- Dedication to learning, improving, and contributing to a dynamic and growing team
- Comfortable with limited supervision and able to make (informed) decisions independently
- Arithmetic, problem-solving and mechanical skills

**Requirements-**

- Able to stand for prolonged periods
- Able to stoop, crawl, twist, turn, lift, kneel, climb ladders and stairs
- Able to read and follow written English instructions
- Able to regularly lift/carry heavy objects (55 lbs) repeatedly and safely
- Able to occasionally move heavy objects (160 lbs)
- Able to comply with safe chemical handling procedures, including personal protection equipment such as gloves and goggles
- Able to safely work on ladders and elevated platforms and in confined spaces
- Able to safely operate vehicles and material handling equipment (e.g., vans, trucks, hand trucks, scissor lifts)

This is a full-time hourly position; compensation is \$50,000 per year.. As a full-time employee, this role will also be eligible for:

- Health benefits
- Paid holidays
- 4 weeks PTO
- IRA with employer matching up to 3%
- Employee Assistance Program
- Discounted membership in our cooperative (after 6 months)
- Credit for Fair State clothing merchandise at hire
- Annual safety clothing & equipment stipend
- Employee beer stipend
- Fair State merchandise and beer discounts
- Sick and Safe Time Off and Workers Compensation, as required by law

Please send a resume and cover letter to [productionjobs@fairstate.coop](mailto:productionjobs@fairstate.coop)

Interviews will happen on a rolling basis until the position is filled.